



# परमाणु ऊर्जा केन्द्रीय विद्यालय - २, हैदराबाद

डी.ए.ई. कॉलनी ई.सी.आई.एल पोस्ट, हैदराबाद - 500 062.

## ATOMIC ENERGY CENTRAL SCHOOL-2, HYDERABAD

(Run by AEES, an autonomous body under Dept. of Atomic Energy, Govt. of India)

DAE Colony, ECIL Post, Hyderabad - 500 062.

(Affiliated to CBSE Delhi, Affiliation No. 130169, School No. 06241)

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Ref: AECS-2/Hyd/School Committees/2016-17/

Date: 31/03/2016

### List of Committees for Session: 2016-17

| Sl. No. | Committee                                                                                              | Secondary                                                                                                                                                                                                                                                                                                                                                           | Primary                                                                                           | Overall In-charge / Coordination                                                                       |
|---------|--------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------|
| 01      | Admission                                                                                              | 1. Principal<br>2. Vice Principal<br>3. Head Mistress                                                                                                                                                                                                                                                                                                               | 4.Smt. Siraj Fatima<br>5.Shri. D. Madan Mohan<br>6. Shri. T. Nageshwar Rao                        |                                                                                                        |
| 02      | Time Table, Substitution & Attendance                                                                  | 1. Shri. G. Venugopal<br>2. Smt. G. Seeta<br>3. Smt. Rinku Kumari                                                                                                                                                                                                                                                                                                   | 1. Smt. A. Padmavathi<br>2. Smt. Sita Rani T<br>3. Ms. Aziz Jehan                                 | 1. Principal,<br>2. Vice Principal<br>3. Head Mistress                                                 |
| 03      | (A) Internal Examinations- FA's/SAs                                                                    | 1. Shri T.R. Soman<br>2. Shri Ram Shanker<br>3. Smt. Shameem Sultana<br>4. Miss Surekha Choudhury<br>5. Smt. Rinku Kumari                                                                                                                                                                                                                                           | 1. Smt. K. Kalpalatha<br>2. Smt. K. Komala<br>3. Smt. P. Ratna Latha                              | 1. Shri T.R. Soman<br>2. Smt. K. Kalpalatha                                                            |
|         | (B) C.B.S.E Exam                                                                                       | 1. Shri S. Sahadeva Rao<br>2. Shri VVK Reddy<br>3. Smt. R. Rajeshwari,                                                                                                                                                                                                                                                                                              | -----                                                                                             | Shri S. Sahadeva Rao                                                                                   |
|         | (C) All External Competitions & Olympiads.                                                             | 1. Miss Surekha Choudhury<br>2. Shri VVK Reddy<br>3. Shri PRV Prasad                                                                                                                                                                                                                                                                                                | 1. Smt. T. Sita Rani<br>2. Smt. P. Ratna Latha<br>3. Smt. Nanda Kulkarni<br>4. Smt. A. Padmavathi | 1. Miss Surekha Choudhury - I/c (SS)<br>2. Shri VVK Reddy<br>3. Smt. T. Sita Rani - I/c (PS)           |
| 04      | CCA                                                                                                    | 1. Smt. S.L. Annapurna, I/c<br>2. Smt M. Surekha<br>3. Shri. Manohar P. Samarth<br>4. Shri. Janardhan<br>5. Smt. K. Annapurna                                                                                                                                                                                                                                       | 1. Miss.Aziz Jahan, Prep I/c<br>2. Smt. Liziamma Thomas-I/C Primary<br>3. Smt. S. Uma Rani        | 1. Smt. S.L. Annapurna - I/c (SS)<br>2. Smt. Liziamma Thomas-I/C (PS)<br>3. Smt. Aziz Jahan-I/c (Prep) |
| 05.     | Communal Harmony/ Fire Safety /Library / Vigilance Awareness Week                                      | Shri B. Janardhan                                                                                                                                                                                                                                                                                                                                                   | Smt. Neeraj Sharma                                                                                | Shri B. Janardhan - I/c (SS)<br>Smt. Neeraj Sharma-I/c (PS)                                            |
|         | All Exhibitions & Science Week Celebration                                                             | 1. Miss Surekha Choudhury<br>2. Shri G Venugopal<br>3. Shri T.R. Soman<br>5. Shri S. Sahadeva Rao<br>6. Shri PRV Prasad<br>7. Smt. S.L. Annapurna<br>8. Shri V.V. K. Reddy<br>9. Smt. Minnie Elizabeth Paul<br>10. Smt. Shameem Sultana<br>11. Smt. Rinku Kumari<br>12. Smt M. Surekha,<br>13. Shri Manohar P. Samarth<br>14. TGT-1 and<br>15. Shri. D. Madan Mohan |                                                                                                   |                                                                                                        |
|         | National Functions: Independence Day/ Republic Day/Teacher's Day/Gandhi Jayanti / Children's Day, etc. | 1. Shri V V K Reddy<br>2. Shri Patiram<br>2. Shri D Madan Mohan                                                                                                                                                                                                                                                                                                     |                                                                                                   |                                                                                                        |

| Sl. No. | Committee                              | Secondary                                                                                                                                                                                                                                                       | Primary                                                                                                                                                           | Overall In-charge / Coordination                                                                                                          |
|---------|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| 09      | Excursions                             | 1. Shri G. Venugopal, I/c<br>2. Shri VVK Reddy<br>3. Shri D Madan Mohan                                                                                                                                                                                         | Smt.D. Ratna Kumari                                                                                                                                               | 1. Shri G.Venugopal,Overall I /c<br>2. Smt.D. Ratna Kumari, I/c-Primary Section                                                           |
| 10.     | Students' Counseling                   | 1.Miss. Surekha Choudhary                                                                                                                                                                                                                                       | 1.Smt Siraj Fathima<br>2.Smt P Rani                                                                                                                               | Vice Principal<br>Head Mistress                                                                                                           |
|         | Parent – Teacher Meeting               | 1.Shri G Venugopal<br>2.Miss Surekha Choudhary                                                                                                                                                                                                                  | 1. Smt A Padmavathi<br>2. P Ratna Latha                                                                                                                           | 1.Shri G Venugopal, SS-I/c<br>2. Smt A Padmavathi, SS-I/c                                                                                 |
|         | Students Farewell                      | 1.Shri G Venugopal<br>2.Smt Shameem Sultana<br>3.Shri Patiram                                                                                                                                                                                                   |                                                                                                                                                                   | 1. Shri G Venugopal, SS-I/c                                                                                                               |
| 11.     | Split up Syllabus & Textbook Committee | 1. Eng-Smt. SL Annapurna<br>2.Hin-Shri. Ram Reeti<br>3.Sanskrit-Shri Ram Shanker<br>4.Bio/Chem:Smt. Shameem Sultana<br>5.Maths- Shri. G. Venugopal<br>6.Phy- Shri S Sahadeva Rao<br>7.S.st-Miss Surekha Choudhury<br>8.Telugu-Smt. G. Sita<br>Shri B. Janardhan | 1.Eng- Smt. K. Kalpalatha<br>2.Hin- Smt. Neeraj Sharma<br>3.Maths-Smt. T. Sita Rani<br>4.EVS-Smt.D.Ratna Kumari<br>5.PREP- Smt. Siraj Fathima<br>Miss. Aziz Jahan | Vice Principal<br>Headmistress                                                                                                            |
| 12.     | Sports, Games & Discipline             | 1. Shri. Pramod S. Tanpure<br>2.Smt. H.M.Nagarathnamma<br><br>3.Shri PRV Prasad<br>4.Shri Ram Reeti                                                                                                                                                             | 1.Smt. G. Theresamma<br>2.Smt. P. Sharada Devi<br>3.Smt. Siraj Fathima<br><br>1.Smt. M. Gnaneshwari<br>2.Smt. K. Melimi<br>3.Smt. K. Kalpalatha                   | Vice Principal<br>Head Mistress<br><br>1. Shri. Pramod S. Tanpure-I/c(SS)<br>2.Smt. H.M.Nagarathnamma<br>3.Smt. M. Gnaneshwari,-I/c, (PS) |
| 13.     | Scouts                                 | Smt.Liziamma- Stock -I/c                                                                                                                                                                                                                                        | —                                                                                                                                                                 | Principal                                                                                                                                 |
|         | NCC (Boys)                             | Smt. B. Purnanadham, Store I/c                                                                                                                                                                                                                                  | --                                                                                                                                                                | Smt. C. Srivani                                                                                                                           |
|         | NCC (Girls)                            | Smt. C. Srivani, AECS – 1                                                                                                                                                                                                                                       | --                                                                                                                                                                |                                                                                                                                           |
| 14.     | Staff Welfare                          | 1.Smt Rinku Kumari<br>2. Smt. Manjeet Kaur                                                                                                                                                                                                                      | Smt. K. Melimi – Pri<br>Smt. Siraj Fatima                                                                                                                         | Smt Rinku Kumari-I/c                                                                                                                      |
|         | Refreshment &                          | 1. Smt.Manjeet Kaur<br>2.Smt. M. Surekha                                                                                                                                                                                                                        | 1. Smt Ratna Kumari<br>2.Smt.G. Theresamma                                                                                                                        | Smt. Manjeet Kaur I/c (SS)<br>Smt Ratna Kumari-I/C (PS)                                                                                   |
|         | Staff Room In-charges                  | Smt. G. Seeta-Secondary<br>Ms. Surekha Chaudhary                                                                                                                                                                                                                | Smt. T. Sita Rani<br>Smt. K. Melimi                                                                                                                               | Smt. G. Seeta-Secondary<br>Smt. K. Melimi, -Pri                                                                                           |
| 15.     | Assembly                               | 1.Smt. M. Surekha,English<br>2.Shri Patiram, Hindi<br>3.Smt. G. Seeta, Telugu                                                                                                                                                                                   | Smt. Neeraj Sharma                                                                                                                                                | 1.Smt. M. Surekha -I/c<br>2.Shri Patiram<br>3.Smt K Annapurna                                                                             |
| 16.     | Compering                              | 1.Smt. S.L. Annapurna<br>2.Miss. Surekha Choudary                                                                                                                                                                                                               | 1.Smt. Nanda Kulkarni<br>2.Smt. Siraj Fatima                                                                                                                      | 1.Smt. S.L. Annapurna-I/c<br>2.Smt. Nanda Kulkarni-I/c                                                                                    |
| 17.     | Science Park                           | Shri PRV Prasad                                                                                                                                                                                                                                                 | --                                                                                                                                                                | Shri PRV Prasad -I/c                                                                                                                      |
| 18.     | Display Boards & Decoration Committee  | 1.Shri. Janardhan<br>2.Shri Manohar P. Samarth<br>3.Shri Ram Shankar & House I/cs                                                                                                                                                                               | Smt. P. Ratna Latha & House I/cs                                                                                                                                  | Sri Janardhan-I/c<br>Smt. P. Ratna Latha-I/c                                                                                              |
|         | School Maintenance                     | 1. Shri B. Purnandham, I/c<br>2.Shri Manohar P. Samarth<br>3. Shri Y. Srinivas & All MTS                                                                                                                                                                        |                                                                                                                                                                   | Shri. Purnandham                                                                                                                          |
| 19.     | School Calendar/ School Magazine       | Ms.Surekha Choudhary<br>Smt S L Annapurna                                                                                                                                                                                                                       | Smt Neeraj Sharma                                                                                                                                                 | Ms.Surekha Choudhary                                                                                                                      |
|         | News Letter                            |                                                                                                                                                                                                                                                                 | Smt. Teresamma<br>Smt. Nanda Kulkarni<br>Smt G Seeta                                                                                                              | Smt S L Annapurna-I/c (SS)<br>Smt. Nanda Kulkarni-I/c (PS)                                                                                |
| 20.     | School Achievements                    | Smt. S.L. Annapurna<br>Smt. M. Surekha                                                                                                                                                                                                                          | Smt. Liziamma Thomas<br>Smt Siraj Fathima                                                                                                                         | Smt. S.L. Annapurna-I/c<br>Smt. Liziamma Thomas-I/c                                                                                       |
| 21.     | Remedial Classes                       | Shri. G. Venugopal<br>Shri Patiram                                                                                                                                                                                                                              | Smt. D. Ratna Kumari<br>Smt. Sharada Devi                                                                                                                         | Vice Principal<br>Headmistress                                                                                                            |

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|---------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|
| 22.                                                                 | Procurement of Prizes                                                                                                       | In-charges of –<br>1. Exam, 2. CCA, 3. Sports & 4.Others                                                 | In-charges of –<br>1. Exam, 2. CCA, 3. Sports & 4.Others                                          | Vice Principal<br>Headmistresses                                      |
| 23.                                                                 | P.A System                                                                                                                  | Shri. B. Purnandham                                                                                      |                                                                                                   | Shri B. Purnandham                                                    |
| 24.                                                                 | Rajbhasha                                                                                                                   | Shri Ram Reeti<br>Shri Ram Shanker<br>Shri Patiram                                                       | Smt. Neeraj Sharma<br>Smt. M Gnaneshwari                                                          | Shri Ram Reeti, I/c                                                   |
| 25.                                                                 | Procurement of –<br>a. Stationary &<br>Cleaning Materials-<br>Purchase & Issue,<br>b. Crockery & Functions<br>Materials I/c | Smt. G. Seeta<br>Shri T. Nageshwar Rao<br>Shri U. Shivraj                                                | ----                                                                                              | Smt. G. Seeta                                                         |
| 26.                                                                 | Office Stores /<br>Physics Lab Store                                                                                        | Smt. R. Rajeshwari<br>Shri. T. Nageshwar Rao<br>Shri. U. Shivraj<br>Smt. G. Lakshmi                      | --                                                                                                | Smt. R. Rajeshwari                                                    |
| 27.                                                                 | Students<br>I-Cards                                                                                                         | 1. Shri. D. Madan Mohan<br>2. Shri. T. Nageshwar Rao                                                     | Smt. A. Padmavathi                                                                                | 1.Smt. A. Padmavathi<br>2. Shri. D. Madan Mohan                       |
| 28.                                                                 | School Office                                                                                                               | Smt. M Vijaya Kumari<br>Smt. R. Rajeshwari<br>Shri. T. Nageshwar Rao<br>Shri. U. Shivraj                 | --                                                                                                | Smt. M Vijaya Kumari                                                  |
| <b>Laboratory Incharges:</b>                                        |                                                                                                                             |                                                                                                          |                                                                                                   |                                                                       |
| 1.Maths Lab                                                         |                                                                                                                             | 1.Shri. G. Venugopal                                                                                     | --                                                                                                | 1. Shri.G.Venugopal-I/c,Maths                                         |
| 2. Gen. Science/<br>Biology Lab (Secondary)                         |                                                                                                                             | 2.Smt. Shameem Sultana                                                                                   | --                                                                                                |                                                                       |
| 2.a. Chemistry Lab                                                  |                                                                                                                             | 2.a. Smt. M. Surekha- I/c-Chem                                                                           |                                                                                                   |                                                                       |
| 3. Music Lab.                                                       |                                                                                                                             | 3.Smt. K. Annapurna                                                                                      |                                                                                                   |                                                                       |
| 4. Computer, SIT Lab &<br>Interactive Board;<br>AV Equipments & OHP |                                                                                                                             | 4. Smt. Manjeet Kaur &<br>Shri. D. Madan Mohan                                                           |                                                                                                   |                                                                       |
| <b>House Mistress</b>                                               |                                                                                                                             | 1. Smt. Manjeet Kaur<br>2. Smt. Shameem Sultana<br>3. Smt. Minnie Elizabeth Paul<br>4. Smt. Rinku Kumari | 1. Smt. Nanda Kulkarni<br>2. Smt. M. Gnaneswari<br>3. Smt. Suryalakshmi<br>4. Smt. K. Krishnaveni | 1. Smt. S.L. Annapurna - I/c (SS)<br>2. Smt. Liziamma Thomas-I/c (PS) |

**K. MAHAPATRA  
PRINCIPAL**

**CC:**

1. Vice Principal/Head Mistress
2. Staff Notice Board (PS/SS)
3. Office I/C; 4. All House I/Cs; 5. File- Committees